

**CLASSROOM OBSERVATION
ASSISTANT TEACHER**

CENTER _____

TEACHER _____

RATINGS ON THIS OBSERVATION WILL BE USED TO DETERMINE EVALUATION SCORES

CATEGORY RATING: 5 - ALWAYS 4 -ALMOST ALWAYS 3 -USUALLY 2 - SOME OF THE TIME 1- SELDOM 0 -NEVER
N/A = NOT OBSERVED AT THIS TIME

A Rating of at Least '3' is Expected

					Date	Date	Date	Date
OBSERVED PERFORMANCE					SCORE	SCORE	SCORE	SCORE
1. TEACHING TASKS - ASSISTS TEACHER IN CARRYING OUT THE DAILY EDUCATIONAL AND ENRICHMENT ACTIVITIES FOR EACH CHILD					TOTAL	TOTAL	TOTAL	TOTAL
A. Assists teacher in completing lesson plans (completes lesson plans for one week of each month during the school year)								
B. Assists teacher in planning individualized objectives for each child based on classroom assessment by observing children and giving input on needs								
C. Uses open-ended questions								
D. Keeps attention on classroom duties								
E. Avoids the role of referee/allows children to solve their own problems								
F. Supervises children in group activities - participates/monitors during group time								
G. Engages children in group games, art activities, songs, acting out stories, etc.								

OBSERVED PERFORMANCE	SCORE	SCORE	SCORE	SCORE
3. CLASSROOM MANAGEMENT TASKS - ASSISTS TEACHER IN MAINTAINING AN ENVIRONMENT WHICH ENHANCES THE GROWTH AND DEVELOPMENT OF CHILDREN	TOTAL	TOTAL	TOTAL	TOTAL
A. Maintains teaching aids in a neat and orderly fashion				
B. Operate and request repairs as needed for audio-visual (tape recorder/record player,etc) equipment				
C. Classroom cabinets, closets, etc., are kept orderly, clean and locked				
D. Assists teacher in coordinating display of each child's art work periodically				

OBSERVED PERFORMANCE	SCORE	SCORE	SCORE	SCORE
4. SAFETY - CONDUCTS ALL DUTIES IN SUCH A MANNER AS TO PROTECT THE HEALTH AND SAFETY OF THE CHILDREN	TOTAL	TOTAL	TOTAL	TOTAL
A. Assists teacher in supervising children at all times, especially during transitions				
B. Enforces established safety rules				
C. Intervenes in situations where a child's health or safety is at risk				
D. Remains alert to total group (even when working with a small group)				
E. Checks playground daily for safety hazards, referring concerns to teacher and CDS				
F. Follows agency procedures for handling/reporting accidents, bloodborne pathogens, medication				

